

Formfox, Inc
1414 S. Main
Salt Lake City, UT 84115
PH: 800-647-9070
Fax: 801-463-6792



TRAINING REQUEST

Complete each of the 3 sections on the order form below. Once completed please fax to Formfox, Inc. at **801-463-6792**. Questions should be directed to the support team. Ph: (800) 948-4070, E-mail: support@formfox.com

Section 1: Company Information

Company Name:

Address:

City:

State:

Zip:

Contact Name:

Contact Phone:

Contact E-Mail:

Requested Training Date:

(Please note: There is a 6-week lead-time needed to setup **On-Site** training from the receipt of this registration form.)

Section 2: Choose your preferred method of training

On-Site \$1200 first day, \$900 each additional day.
(Includes travel, lodging, transportation & meals)
of days (please circle) 1 / 2

Web-Based Training Services **\$75/hour Sessions**
of Sessions (please circle) 1 / 2 / 3 / 4

Section 3: Area(s) of Focus (Please check all that apply)?

RedArrowOnline – General Training

Account Management

Random Pool Management

Client Web Pages

Results Importing

Employee Roster Importing

Result reporting via e-mail/fax/web

Background Checks

DOT Compliance Issues

Reports

MRO Functions

Test Details Drug/Alco/POCT

Billing/Invoicing

Other _____

Training Confirmation

Upon receipt (fax) of this form Formfox will review and tentatively: calendar, confirm total cost of training, type of training, agenda, method of payment, training location and training facility (if required) by sending an invoice and/or verbal tentative confirmation to the Training Contact stated above. For on-site or training at Formfox offices confirmation requires full payment of training 3 weeks prior to tentative training date. All training must be "Confirmed by Formfox" to take place. Upon confirmation the "Training Contact" stated above would receive written confirmation from Formfox via fax or e-mail.